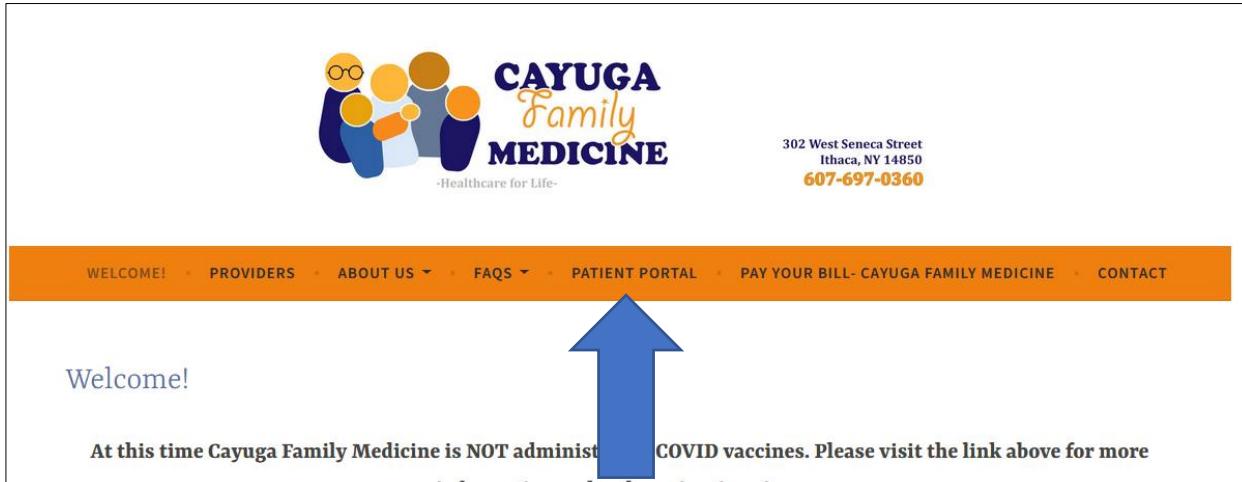
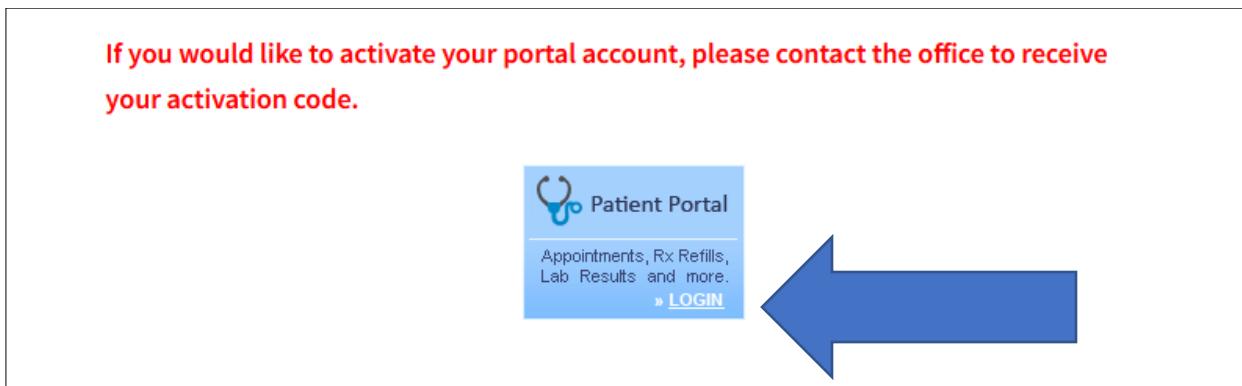


Cayuga Family Medicine Patient Portal Medication Refill Tutorial

To access the patient portal go to www.cayugafamilymedicine.com and click on “PATIENT PORTAL”.

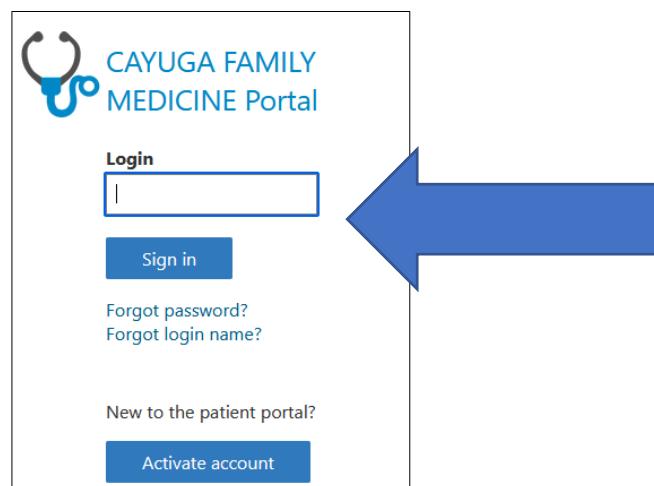


Review the patient portal information, scroll down to the blue “Patient Portal” Icon and click “LOGIN”

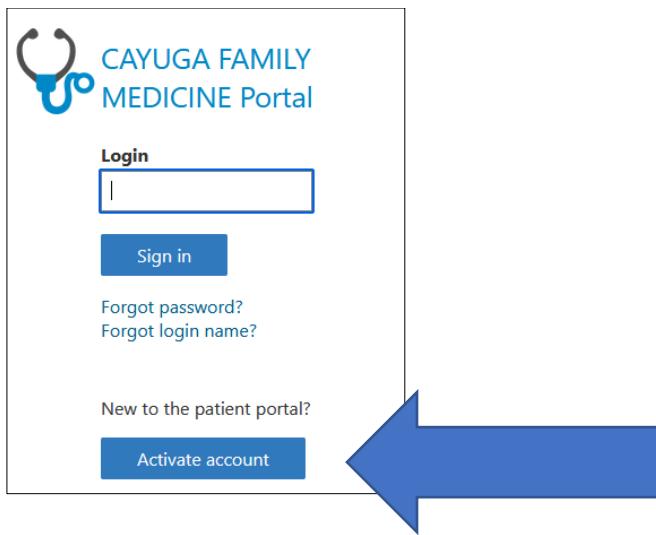


The login screen will appear.

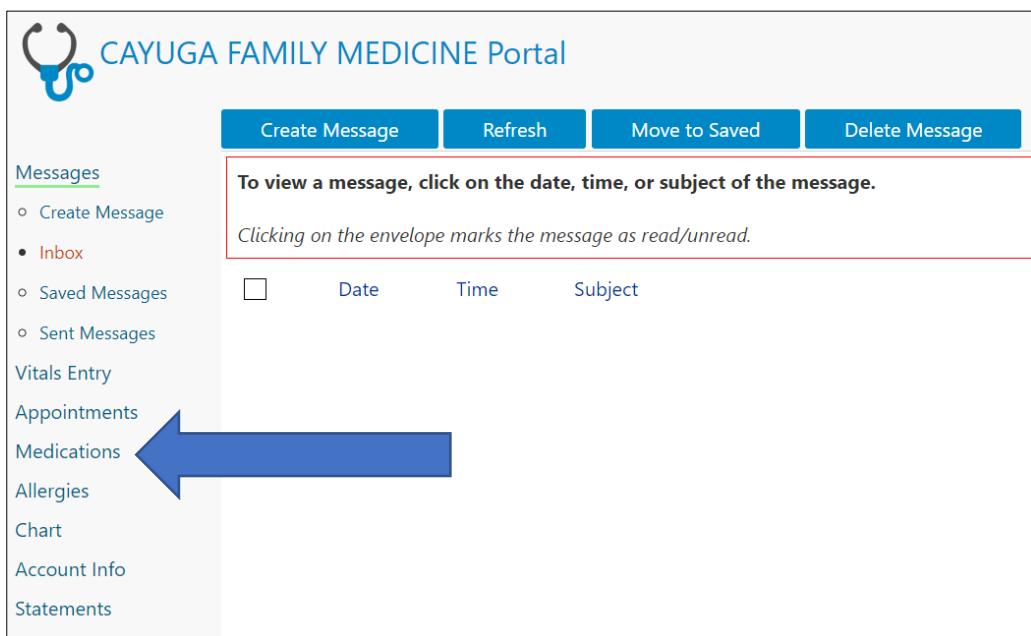
If you are a **current** user, enter your login ID and click sign in.



If you are a **new** user, click on “Activate account” and refer to the **Patient Portal Activation Tutorial** to activate your portal.



After logging into your portal, click on the “Medications” tab on the left to view a list of your current medications.



To request a refill on a medication, check the box(es) corresponding to the medication(s) you would like refilled, then click the “Request a Refill” button at the bottom of the page.

 CAYUGA FAMILY MEDICINE Portal

Print Med List Pharmacy Info Create Message

Messages Vitals Entry Appointments Medications • Current Meds Allergies Chart Account Info Statements

Your refill request may be denied if you have not been seen in the past 3 months.

Current Medications

Refill	Drug	Quantity	Info	
<input type="checkbox"/>	Alprazolam 0.25 MG - 1 3 times a day ORAL			
<td>*</td>	*	Coumadin		N/A
<input type="checkbox"/>	Hydrochlorothiazide 25 MG - 1 tab daily	90		
<input type="checkbox"/>	Lisinopril 5 MG - 1 by mouth every day	90		
<input type="checkbox"/>	Losartan Potassium 25 MG - 1 daily oral	90		
<input type="checkbox"/>	Metoprolol Succinate ER 50 MG - 1 by mouth every day	90		
<input type="checkbox"/>	Omeprazole 20 MG - 1 by mouth every day	90 Caps		
<td>*</td>	*	Vitamin D High Potency		N/A
<input type="checkbox"/>	Warfarin Sodium 2 MG - 1 daily ORAL	30		

* This medication was not prescribed by a provider in this practice. To refill, please contact the prescribing provider.

Request a Refill 

Select the pharmacy where you would like the refill sent and click the “Submit Refill Request” button.

 CAYUGA FAMILY MEDICINE Portal

Messages Vitals Entry Appointments Medications • Current Meds Allergies Chart Statements

Requesting Refill For:
Metoprolol Succinate ER - 50 MG - Tablets ER 24HR

Select Pharmacy For Refill
[Edit Pharmacies](#)

Primary Pharmacy:
 KINNEY DRUGS INC #82 - 44 North St - Dryden - NY - 13053

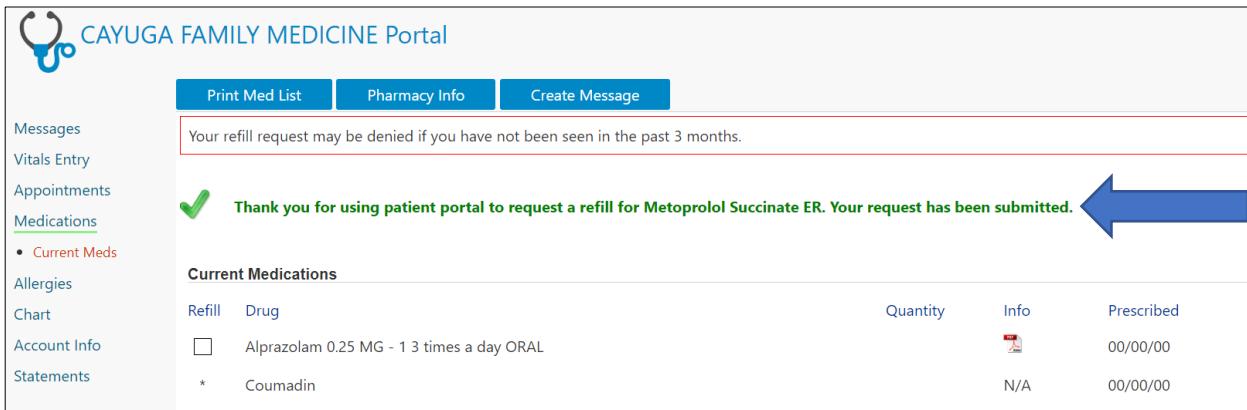
Secondary Pharmacy:
None on file. To add a pharmacy, click the Edit Pharmacies link above.

Mail Order Pharmacy:
None on file. To add a pharmacy, click the Edit Pharmacies link above.

Comments:

 **Submit Refill Request** **Cancel** 

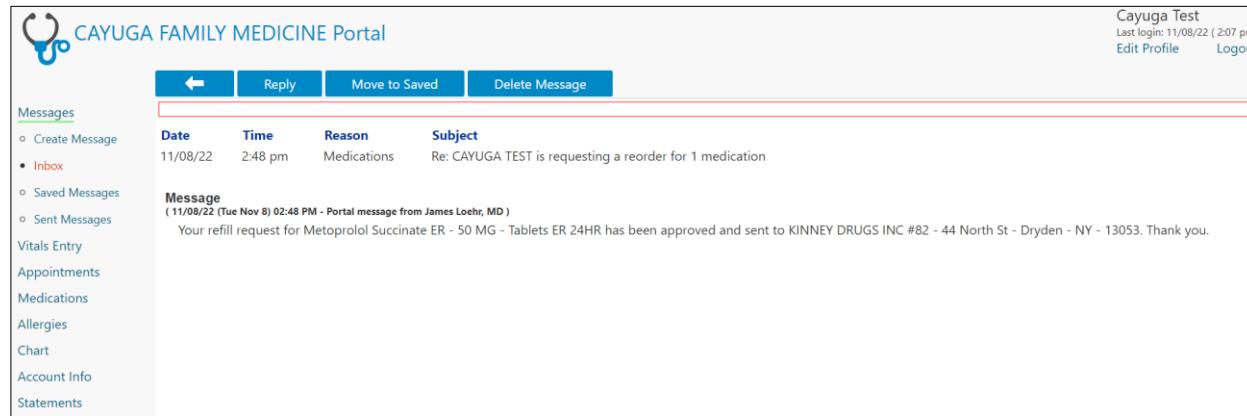
If your refill request was successfully submitted, you will see the follow confirmation message on the medications page.



The screenshot shows the Cayuga Family Medicine Portal. The top navigation bar includes 'Print Med List', 'Pharmacy Info', and 'Create Message'. A message box states: 'Your refill request may be denied if you have not been seen in the past 3 months.' Below this, a green checkmark icon and the text 'Thank you for using patient portal to request a refill for Metoprolol Succinate ER. Your request has been submitted.' A blue arrow points to this confirmation message. The 'Medications' section shows 'Current Medications' with a table:

Refill	Drug	Quantity	Info	Prescribed
<input type="checkbox"/>	Alprazolam 0.25 MG - 1 3 times a day ORAL			00/00/00
*	Coumadin		N/A	00/00/00

Once your provider approves the medication refill request, you will receive a message through the portal.



The screenshot shows the Cayuga Family Medicine Portal. The top navigation bar includes 'Reply', 'Move to Saved', and 'Delete Message'. The 'Messages' section shows the 'Inbox' with one message:

Date	Time	Reason	Subject
11/08/22	2:48 pm	Medications	Re: CAYUGA TEST is requesting a reorder for 1 medication

The message content is:

Message
(11/08/22 (Tue Nov 8) 02:48 PM - Portal message from James Loehr, MD)
Your refill request for Metoprolol Succinate ER - 50 MG - Tablets ER 24HR has been approved and sent to KINNEY DRUGS INC #82 - 44 North St - Dryden - NY - 13053. Thank you.